[ To Be Written on Chapter Letterhead, if Applicable]

**ELECTION NOTICE TO ALL ELIGIBLE MEMBERS**

DATE:

TIME:

PLACE:

This is to notify you that Elections for the New Chapter Board of Directors will be held at the date, time, and place mentioned above.

To vote in this election, you must be a member in good standing in accordance with the Bylaws of Philoptochos (Article V, Section 4, Paragraph 3) as follows:

 **Eligibility to Vote**: Full members who have fulfilled financial commitment to

 the chapter for the current year is eligible to vote. New members may vote if enrolled at least three (3) months before the election meeting.

All candidates seeking election to the Chapter Board must qualify in accordance with the Philoptochos Bylaws (Article V, Section 3, Paragraph 2) as follows:

To be a candidate for election to the Chapter Board, a full member must have been a member in good standing with the parish **and** chapter for a period of at least one full year before the date of election to the Chapter Board and must have attended a minimum of four (4) meetings/ activities held in the previous year.

* All candidates must be present at the election meeting unless reasonable

 cause for such absence is provided.

* A member is qualified to serve only on the Board of Directors of one chapter.

Please make every effort to attend this meeting.

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Chapter Secretary